

APPROVED



**Groton-Dunstable Regional School District
BUILDING COMMITTEE
December 4, 2018**

Meeting minutes - Building Committee - Groton-Dunstable Regional School District
December 4, 2018

Present: Laura Chesson (Superintendent of Schools), Marlana Gilbert (School Committee Chair), Alison Manugian (Representative of Groton Selectboard), Mark Haddad (town manager Groton), Brian O'Donoghue (principal of Florence Roche), Luke Callahan (Director of Technology), Michael Knight (Business Manager), and Adria Fischer (Dunstable rep).

Meeting called to order by Superintendent Dr. Laura Chesson. Members of committee introduced themselves.

Dr. Chesson explained the purpose of the building committee.

Nominations for chair of the committee were solicited. Motion to nominate Fay Raynor as the chair made by Marlana Gilbert, seconded by Mark Haddad. Motion carried unanimously.

Dr. Chesson reviewed the MSBA process with the committee, the financing for the Feasibility Study.

A sub-committee for the RFP review of the OPM selection was established. This committee will consist of Michael Knight, Alison Manugian, Mark Haddad, Fay Raynor, and Marlana Gilbert.

A schedule for future meetings was discussed.

Meeting was adjourned.